

STRATA PLAN NW 2153 – CASCADE VILLAGE RECREATION CENTRE RULES

April 2024

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Referenced Documents

- Pools Area Rules (posted in Pools Area and Changing Rooms)
- Exercise Room Rules (posted at Exercise Room door)
- Guest Suite Agreement and Entry/Exit Checklist (completed at booking)
- Lounge Agreement and Entry/Exit Checklist (completed at booking)
- Video Theatre Agreement (completed at booking)
- Changing Room Rules (posted in Changing Rooms)

I. INTRODUCTION

Purpose of Rules

These Rules are derived from the principles of the Strata Property Act (SPA) and the Cascade Village Strata Corporation Bylaws and have been set by the Cascade Village Strata Council. This 2024 update is a review and revision of previous versions. The Rules are a formulation of authoritative and consistent terms, standards, guidelines and directions enabling and governing the management, operation and uses of the Cascade Village Recreation Centre space and facilities. These rules and procedures are designed to inform, specify, explain and guide Members on the resources and uses of the Recreation Centre, including restrictions and enforcement of these rules. The intent is to ensure the safety, security and health of all Members and Guests, and maximize the use and enjoyment of the Centre while maintaining the facilities in a state of good repair.

These Rules may be amended from time to time by the Strata Council.

All Owners, immediate resident family members and legal registered Tenants (see Definitions) are Members of the Recreation Centre and entitled to reasonable use of the space and facilities as indicated below. All Members are expected to follow these Rules responsibly and ensure that Guests do likewise. The responsibility of Members is shared (Joint Responsibility), and observed misuse of facilities should be reported to the Caretaker, Property Manager or a Council member.

Violations reviewed and adjudicated by the Strata Council may result in:

Communication to clarify rules, warning letters, access card suspension or loss of specific Recreation Centre privileges, fines, and charge back for cost of repairs and/or cleaning due to damages caused by negligence. *Maximum fines for rule infractions are \$50 per occurrence, subject to Council's assessment of the infraction.*

The Recreation Centre is open between 6:00 a.m. and 12:00 a.m. (midnight), at which time the facility shuts down automatically including Card/Fob access and all lighting. No entry is permitted after 11:00 p.m.

The Recreation Centre has a computerized Card/Fob entry recording system and a video surveillance system, to provide safety and security in the use of the Recreation Centre.

Premises may be closed for repairs and maintenance with notice provided in the Council Minutes and/or posted on the notice board and front door of the Recreation Centre.

II. DEFINITIONS OF SELECTED TERMS

Adult: a person nineteen (19) years of age or older.

Caretaker: On-site person(s) employed by Cascade Village and under the authority of Council and the Property Manager to care for the property and monitor and enforce the Rules of the Recreation Centre.

Centre: The Cascade Village Recreation Centre.

Council or Council Member: Owners of Cascade Village elected for a period of one year by vote of all Owners at the Annual General Meeting to represent their interests in the management of Cascade Village and the Recreation Centre facilities.

Exercise Room: the Recreation Centre room containing fitness equipment that includes, but is not limited to, a treadmill, stationary bike, universal gym and free weights.

Facilities: Pool, Hot Tub, Sauna, Exercise Room, Lounge, Guest Suite, Video Theatre, Meeting Room, Changing Rooms, Washrooms, Entrance Area and Hallways, and all furnishings and equipment.

Guest: non-resident family member or visitor invited to use the Centre space and facilities, accompanied by the Member.

Guest Suite: the studio bedroom suite available for rent for short-term stays by Guests of a Member.

Lounge: the Recreation Centre room containing a small kitchenette, tables and seating areas used for meetings and social gatherings.

Member: A person who is a Cascade Village Owner, including immediate resident family, or a legally registered tenant. All Members have the right to use the Recreation Centre space and facilities (subject to noted restrictions).

Owner: person/persons (including immediate resident family) who are the registered owners of a Cascade Village unit/strata lot.

Property Manager: Person employed by the Strata Management Company contracted by the Strata Corporation to administer Cascade Village in accordance with the Strata Property Act and the bylaws, policies, rules and instructions of the Strata Corporation and Council.

Renter: an adult Member resident at Cascade Village renting a facility (Lounge, Guest Suite, Video Theatre) for private use.

Save Harmless and Indemnify: a legal term to the effect that Cascade Village does not accept responsibility for accidents, injury or death resulting from the use or misuse of the Recreation Centre resources and facilities, nor for loss or theft of personal articles.

Strata Corporation: Legal entity of the collective Owners and representative Council of Cascade Village, as set under the Strata Property Act.

Strata Property Act (SPA): the Strata Property Act, SBC 1998, c. 43 and amendments thereto and re-enactments thereof. British Columbia legislation that provides the democratic system of corporate governance that owners use to manage strata properties.

Suspension: the withdrawal of privileges pertaining to the use of the Centre, or any part thereof for a period commensurate with the offense as noted in the Rules and as determined by the Council.

Tenant: person(s) who are legally registered as tenants renting a unit at Cascade Village and are entitled to use the Recreation Centre facilities.

III. ADMINISTRATION

1. Caretaker Supervision: Under the direction of Council and the Property Manager, the Caretaker(s) is responsible for general supervision of the Recreation Centre. Evidence of misuse or lack of cooperation by users will be reported to the Council and the Property Manager.
2. Strata Corporation Authority: The Council, Property Manager and Caretaker have the authority to approach Members and enforce Cascade Village Bylaws and Recreation Centre Rules. Rule infractions may result in a Council initiated disciplinary action (Entry Card/Fob suspension and/or other penalty as noted in the Introduction). Members identified in connection with an alleged infraction have the option of an Appeal Procedure.
3. Right of Appeal: Members have the right to appeal cited infractions of Rules. These procedures include: a written response to the letter from Council/Property Manager citing the infraction or incident, Notice of Appeal filed with the Property Manager as cited (Section V. Enforcement, Notification, Appeals, Item 4.) and an appearance before Council (prior notification required).
4. Entry Card (Fob): An Owner is entitled to one Recreation Centre entry Card/Fob per strata lot, which is to be used only by the entitled residents of that strata lot. The Card/Fob may not be loaned. Misuse may result in immediate withdrawal of the Card/Fob. Upon entry, each Card/Fob number and time is automatically recorded in the electronic entry system.
5. Hours: Opening, operation and closing hours of the Recreation Centre are set by Council (as noted in the Introduction and elsewhere in these Rules) and posted in the Centre by the Caretaker. The hours of use may be amended by Council.
6. Exclusive use: Members may book the Lounge, Meeting Room and Video Theatre for exclusive use. Bookings must be arranged through the Caretaker, subject to conditions, damage deposits and fee payment as specified herein and approval by Council.
7. Non-exclusive use: Members may use the Lounge free of charge when it is not being used for a rental or official activity, and have up to ten (10) Guests for the non-exclusive use of the space. (See Section VI. Lounge Use and Rental Rules)
8. Guest Suite Rental: Members may rent the Guest Suite to accommodate visitors. (See Section VII. Guest Suite Rules)

9. Privacy Rights: Information or particulars regarding Members in connection with the use or rental of Recreation Centre facilities is confidential and not given out by Caretaker or Councillors for any purpose, unless authorized to do so by the Member using or renting the space and facilities.
10. Emergency/Security: There are two exits (front and rear) in the recreation centre. The front door to the Recreation Centre is to be kept closed at all times.
11. Pets: Dogs and other pets are not permitted in the Recreation Centre.
12. Bicycles are not allowed in the Recreation Centre or front entry patio area (near the pond and gardens).
13. Save Harmless and Indemnify clause is in effect from and against any claim brought by a Member or guest arising out of any incident. (see Section II. Definitions, "*Save Harmless and Indemnify*")

IV. RESPONSIBILITIES

1. Members renting the recreation facilities must adhere to the rules and regulations and are held responsible for:
 - 1.1. Accompanying their Guests and supervising children while in the Centre and having no more than four (4) guests per Strata Lot in the Pools Area at all times; and ensuring that at least one lane is available for lap swimmers.
 - 1.2. Providing Guests with Visitor Parking Passes or instructions for street parking, as required.
 - 1.3. Observing personal hygiene at all times in all areas of the Recreation Centre, as per the rules and regulations posted in each area; i.e. Pool, Hot Tub, Sauna, Exercise Room and Changing rooms.
 - 1.4. Any damage to the Recreation Centre, or injury to others caused by negligence or rental-related activities.
 - 1.5. Awareness that the facilities, furnishings and equipment are used at their own risk.
 - 1.6. Observing the Rules of the Centre and ensuring that other Members and/or Guests are aware of the Rules.
 - 1.7. Reporting to the Caretaker, orally or in writing, any accidents, dangers or witnessed infractions by Members or Guests. Members have a Joint Responsibility for the safe and proper use of the Recreation Centre Facilities along with Council, Caretaker and Property Manager.
 - 1.8. Understanding that infractions of the Rules by Members or Guests could result in suspension of Recreation Centre privileges and/or other penalties, at the discretion of Council. Members and Guests approached in connection with infractions or misuse of Recreation Centre space and facilities are advised that threatening behavior toward Caretaker, Councillors or other Members is not tolerated and will be subject to a Council inquiry.
 - 1.9. Observing standard rules of politeness and speech at all times, and avoiding unnecessary noise, rowdy behaviour, and defacement of property.
 - 1.10. No smoking or use of vapour products (vapes) in all areas of the Recreation Centre, and within a six (6) meter zone around all doorways, air intakes and open windows.

- 1.11. Depositing all garbage and refuse in the receptacles provided.
2. Cascade Village is not responsible for:
 - 2.1. Loss or theft of personal property.
 - 2.2. Injury or death resulting from use of the facilities and/or equipment. (see Section II. Definitions, "*Save Harmless and Indemnify*")
 - 2.3. Supervision of swimmers and children in pool areas (see Section X. Pools Area Rules, and Rules posted in the Pools Area).

V. ENFORCEMENT, NOTIFICATION, APPEALS

1. The Members of Council and Caretaker are empowered (See Section III. Administration, Item 2.) to enforce the Rules of the Recreation Centre by:
 - 1.1. requesting Members/Guests to leave the Centre or any part thereof.
 - 1.2. suspending the privileges of Members for cause, with respect to infractions.
 - 1.3. contacting police to investigate more serious infractions (in extreme situations):
e.g. uttering threats, vandalism, theft, physical harm, unidentified persons/trespassers, etc.
2. If a Member observes a person(s) committing a Rule infraction, they are asked to record and report the incident to the Caretaker, Council and/or Property Manager. The report should include information regarding the nature of the infraction as well as the date, time and location. Under reasonable circumstances a Member may politely notify and inform another Member/Guest of the Rules of the Recreation Centre. Confronting a person(s) over an evident infraction who demonstrates anger or aggressiveness is not advisable. Confidentiality is maintained for Members reporting noted or suspected infractions.
3. A breach of the Rules by a Member or Guest will be addressed by Council with a detailed Notification of Infraction in writing to the Member responsible and whose card was used for entry or who supervised or sponsored a use, activity or event. If approached by the Caretaker, Property Manager, a Council Member, or other Member, the Member or Guest alleged to have breached a rule is expected to cooperate by giving their name(s) and unit address to allow Council to investigate the alleged incident.
4. Notification of Enforcement and Appeals (See Section III. Administration, Item 3):
Members have the right of appeal in response to a notification of infraction letter signed by the Council President or Property Manager (or other means of communication) citing the incident and disciplinary action (card suspension or other penalty). Notification of Appeal is to be made by the Member, in writing, to Council via the Property Manager within fourteen (14) days of receipt of written notification of the alleged offence. Owners may request to appear before Council at a monthly meeting to state their case for appeal.

VI. LOUNGE USE AND RENTAL RULES

1. The Lounge (including use of the kitchen) is available for exclusive rental by Members, subject to the following:
 - 1.1. The maximum number of persons, set by fire regulations, for Lounge use is fifty (50).
 - 1.2. The Caretaker has been advised of a Member's intention to use the Lounge for exclusive booking, including the requested date(s) and start/end times. Reservations must be made with the Caretaker not less than one week or more than three months in advance of a function by the Member.
 - 1.3. The Lounge has not been reserved for a scheduled Council meeting, sanctioned committee meeting, or Cascade Village activity.
 - 1.4. The private function is sponsored and attended by the Member, and is solely for the use of the said Member and Guests.
 - 1.5. A damage deposit and rental charge is paid in advance at rates established by Council (See Item 2 below). Rental application/agreement forms are available from the Caretaker. Payment may be made by cheque made out to "Strata Plan NW 2153" or other means accepted at the Office.
 - 1.6. Lounge rentals do not include the Pool, Hot Tub, Sauna, Exercise Room and/or Changing Rooms; nor the courtyard and landscaped areas, all of which are off-limits to any non-resident Guests. Lounge rental Guests should use designated washrooms near the office by following the directional arrows as posted in the Lounge area. Separate rental arrangements must be made to use the Video Theatre.
 - 1.7. The Lounge and related facilities are not available for commercial or revenue producing activity without the express written permission of the Strata Council.
 - 1.8. A Save Harmless and Indemnify clause (see Section II. Definitions, "Save Harmless and Indemnify") is in effect from and against any claim brought against the Strata Corporation by a Member or Guest arising out of any incident.
2. Lounge Exclusive Rental Charges, Damage and Cleaning Deposit Policy and Cancellation Policy:

Exclusive Rental Fee: \$50 per day, payable at the time of booking.

Cancellation Policy: \$20 cancellation fee for cancellations within five (5) business days of the reservation. No charge for cancellations more than five (5) business days before the reservation.

Damage and Cleaning Deposit Policy: A damage/cleaning deposit of \$250 is required, with the rental fee at the time of booking. Any cleaning or repair costs required will be deducted from the damage deposit and/or charged back to the Owner, including charges over and above the \$250 deposit. The remainder of the damage/cleaning deposit (if any) will be returned to the Owner renting within a reasonable time period, not to exceed forty-five (45) days. The damage deposit payment may be a cheque made out to "Strata Plan NW 2153" or other means accepted at the Office.

- 2.1. The rental fee must be paid at the time of booking or the booking may not be held. Council reserves the right to change or waive the Rental Fee at their discretion, with a written request from a Member.
3. The Member/Renter will be held responsible for:
 - 3.1. Damage to the building, furniture, equipment and fixtures, caused by anyone during the Exclusive use of the Lounge.
 - 3.2. The conduct and actions of their Guests at all times on Cascade Village property.
 - 3.3. Keeping the volume of music or unusual noise in or outside the Lounge within reason, so as not to disturb other residents.
 - 3.4. Guests' vehicles may be parked in designated Visitor Parking spaces with a Visitor Parking Pass visible. Street parking is available in our neighbourhood.
 - 3.5. Obtaining any necessary liquor or banquet permit(s) that may be required, displaying/posting permit(s) in the Lounge area during the rental period, and submitting a copy to the Caretaker prior to the event to be kept on file with the Rental Agreement. Providing proof of insurance coverage if requested; i.e. household insurance. Depending on the event and number of people, the services of a security guard may be required, at the member's expense, to oversee the function.
 - 3.6. Terminating the serving of alcoholic beverages after 11:00 p.m.
 - 3.7. Tidying and vacating the premises no later than 12:00 a.m. (midnight).
 - 3.8. Following cleaning procedures and leaving the Lounge in the same condition as found, by 12:00 p.m. (noon) the following day. The Caretaker gives cleaning

instructions and information on equipment at the time of booking. Any expense required to restore the condition of the Lounge will be billed to the Member/Renter. At the time of the booking, arrangements can be made with the Caretaker to engage the services of a cleaner, at the Member's or Renter's expense.

4. The Member/Renter must be present during the Lounge rental period.
5. Adult Member(s) must supervise the use of the Lounge by minors and children.
6. The furniture and fixtures must remain in the Lounge unless arrangement is made with the Caretaker and written authorization is given prior to the day of the event.
7. Use of the other Recreation Centre facilities and other Cascade Village property is not permitted or included in Exclusive Rentals of the Lounge (i.e. Pool, Sauna, Hot Tub, Exercise Room, Meeting Room and Video Theatre, Changing Rooms, courtyard and/or all landscaped areas). The exception being the Video Theatre which may be rented separately for private use in conjunction with the Lounge. Guests attending the Exclusive Rental of the Lounge may not congregate in the courtyard and/or all landscaped areas.
8. The Member/Renter must inform Guests regarding the Rules, and advise them of the Washroom facilities for Lounge events; i.e. the Women's and Men's washrooms past the Office. The Changing Rooms are not included.
9. Council may suspend privileges for the use of Recreation Centre facilities for a period of time for non-observance/infracton of Rules by a Member(s) or their Guest(s).
10. Non-exclusive use: Members may use the Lounge free of charge when it is not being used for an exclusive rental or official activity (see Item 1.3 above) and have up to ten (10) Guests for the non-exclusive use of the space.

VII. GUEST SUITE RULES

The Guest Suite may be reserved and rented by a Member subject to the following:

1. Guest Suite Rental Charges, Damage Deposit Policy and Cancellation Policy:

Rental Charge: \$50 per day, plus a cleaning fee of \$100, and must be paid in full at least five (5) business days in advance, or the booking will be cancelled. Council reserves the right to change or waive the Rental Fee at their discretion, with a written request from a Member. The rental fee payment may be made by cheque made out to "Strata Plan NW 2153" or other means accepted at the Office.

Damage Deposit Policy: A damage deposit of \$250 is required, payable at least five (5) business days before the start of the rental period. Any cleaning costs (above the cleaning fee) or repair costs incurred will be deducted from the damage deposit and/or charged back to the Member, including charges over and above the \$250 deposit. The remainder of the damage deposit (if any) will be returned to the Member within a reasonable time period, not to exceed forty-five (45) days. If no additional costs are incurred, the full damage deposit will be returned to the Member. The damage deposit payment may be made by cheque made out to "Strata Plan NW 2153" or other means accepted at the Office.

Cancellation Policy: If a booking is cancelled less than five (5) business days before the Guest Suite rental start date, a full day rental fee (\$50) will be charged as the cancellation fee. If the booking is for more than one day the cancellation charge will be for one full day, plus 50% of the balance of the rental charge. If another Owner's booking replaces all or part of the cancelled booking, only the \$50 cancellation fee will apply.

2. At the time of booking, the Caretaker will review the Guest Suite contract agreement and checklist with the Member.
3. Check in time is 2:00 p.m. (or as agreed with Caretaker). Check out time is 12:00 p.m. (noon). If an extension to the check in or check out time is required, a minimum of 24-hour notice is required. Late check outs will be subject to a fifty-dollar (\$50) fee if the suite is not vacated by the set time.
4. Maximum rental period is one week (seven days), except with special written permission from Council to extend the rental time.
5. Maximum number of occupants is two (2).

6. The use of other facilities (Pool, Hot Tub, Sauna, Exercise Room, etc) is prohibited unless the Member renting the suite accompanies the guest(s).
7. The guest suite is a non-smoking room. If smoking is noted, the Member will forfeit the entire damage deposit fee of \$250 and may be subject to additional cleaning/repair costs.
8. The Member renting the Guest Suite will be held responsible for the guests following all Cascade Village rules and for the following:
 - 8.1. Supplying sheets, towels, tissues, soap and sundry items for their guest(s).
 - 8.2. Tidying the Guest Suite, per "Guest Suite Rules and Checklist", removing all personal belongings, and leaving the suite in reasonable condition for the cleaners.
 - 8.3. Any damage to furnishings, fixtures and equipment during the rental period, including patio furniture and pads.
 - 8.4. Ensuring responsible conduct of the Guests at all times, including curtailing music and other noise in or outside the Guest Suite by 10:30 p.m., in keeping with the bylaws.
 - 8.5. Informing guests where to park their vehicle and providing a Visitor Parking Permit if Cascade Village visitor parking is used.
 - 8.6. Leaving the Guest Suite in the same condition as found by 12:00 p.m. (noon) on the day of departure, per the Guest Suite Rules and Checklist, and Damage Deposit policy above.
 - 8.7. Repairing any damage to furnishings, fixtures and equipment during the rental period, including patio furniture. If the Owner does not repair the damage, the expense required to restore the condition of the Guest Suite will be deducted from the damage deposit. If costs exceed the damage deposit, they will be billed to the Owner.
 - 8.8. It is mandatory that the Guest Suite high security key be returned on checkout. If the Guest Suite high security key is lost or not returned, \$200 will be deducted from the damage deposit or charged back to the Member.
9. A portion of the deposit may be forfeited for any damage to the Guest Suite and/or non-observance of the Bylaws and Rules. The amount to be forfeited will be determined by Council and, if required, be charged back to the Member.

VIII. VIDEO THEATRE AND MEETING ROOM RULES

Hours are from 9:00 a.m. to 12:00 a.m. (midnight). No entry to the Recreation Centre after 11:00 p.m.

A. Video Theatre – General Use

1. Any Member is free to enter the Video Theatre and view whatever program is playing during general use. However, Members may reserve specific time slots to use the facilities. A log is posted in the Video Theatre and slots may be reserved up to a week in advance by noting name, unit number, and start/end times for viewing.
2. A limit of two (2) reservations per week per unit can be made, and each reservation is limited to a four (4) hour period. When time slots have not been reserved, the Video Theatre is available for use on a first come first served basis.
3. Maximum number of persons at any one time, whether for general/reserved use, may not exceed that listed by Fire Regulations and has been set by Council at fourteen (14) people.
4. Video Theater users are advised to note the posted instructions for equipment use, and to leave the room in a tidy condition upon vacating.

B. Video Theatre – Private Use

The Video Theatre may be reserved for exclusive use by a Member for a charge of \$25, plus a mandatory \$100 damage/cleaning deposit, subject to the following Rules. A sign may be posted advising of private use. The sign is available from the Caretaker.

1. The Member/Renter will be held responsible for:
 - 1.1. Vacating premises not later than 12:00 a.m. (midnight).
 - 1.2. Damage to the building, furniture, equipment and fixtures caused by anyone during the booked use of the Video Theatre.
 - 1.3. Conduct and actions of their guests.
 - 1.4. Keeping the volume, in and outside the Video Theatre within reason, ensuring other users of the Recreation Centre are not unreasonably disturbed.
 - 1.5. Informing Guests where to park vehicles and providing Visitor Parking Permits.

- 1.6. Leaving the Video Theatre in a tidy condition prior to vacating. Any expenses required to restore the condition of the Theatre will be billed in full to the Member/Renter.
- 1.7. Being present at all times during the Video Theatre (or in the Lounge area) rental period.
- 1.8. Supervising the use of the Video Theatre by minors (under 19).
- 1.9. Making sure no other facilities (Pool, Hot Tub, Sauna, Exercise Room, Lounge) are used during a Video Theatre rental period.
- 1.10. Observing regulations and rules or a portion or all of the deposit may be forfeited, as directed by Council.
- 1.11. Paying the rental fee and deposit no less than five (5) business days in advance or the booking will be cancelled. Note: If the booking is cancelled less than one week before the event, the rental fee will be forfeit.

C. Meeting Room

1. This room is for the general use of Members and Guests and can be reserved for private use through Caretaker at no cost.
2. The number of persons present should not exceed six (6) due to Fire Regulations.
3. The Meeting Room is available on a first come first served basis unless prior arrangements have been made through the Caretaker. Two (2) time slot reservations may be made per week per unit. Each time slot reservation is limited to a four (4) hour period.
4. The Meeting Room users must leave the room in a tidy condition upon vacating.

IX. EXERCISE ROOM RULES

For safety and hygiene, care in the use of the exercise equipment is required at all times. A limit of six (6) persons may use the Exercise Room at the same time. Exercise Room Rules are also posted at the entry. Breach of Rules may result in Member privileges being withheld for a period of time, and/or a fine. **Exercise Room hours are from 6:00 a.m. to 11:00 p.m.**

Maintenance periods for cleaning and servicing are posted on the front door of the Recreation Centre. **Members are NOT to enter the Exercise Room during cleaning and maintenance periods. Members are NOT to enter restricted or roped off areas.**

1. Use of this area is for Cascade Village Members and one (1) invited Guest only; Guests must at all times be accompanied by a Member. A Guest may be a personal fitness trainer, physiotherapist or similar professional.
2. No eating, drinking or smoking is permitted in this area, with the exception of water or a sports beverage in a container that is closed when not in use.
3. Wearing of street clothes or swimming apparel is not permitted in this area. Proper exercise footwear is required. No dress shoes, sandals, open-toed shoes, or bare feet.
4. Persons under the age of sixteen (16) are not permitted to use this area, unless under the supervision of a parent or guardian.
5. No animals are permitted in this area.
6. Members witnessing infractions in the Exercise Room, or noticing faulty or damaged equipment should immediately advise the Caretaker, and/or Member of Council.
7. Members/Guests are not to prolong equipment use beyond a reasonable length of time (30 minutes) if others are waiting. Common sense and courtesy are to apply in equipment sharing. **Equipment is to be cleaned immediately after each use.** Music is to be kept to a reasonable level in consideration of other users. Problems of usage may be reported to the Caretaker, and/or Member of Council.
8. Members/Guests when completing exercise and leaving the facility, must ensure all equipment used is restored by cleaning the equipment using the cleaning material set out for that purpose; turn off the stereo, fan and lights. No equipment or other items are to be removed from the Exercise Room.
9. Cascade Village Strata Corporation is not responsible for injury or death resulting from the use of the facilities and/or equipment (see Section II. Definitions, "*Save Harmless and Indemnify*").

X. POOLS AREA RULES (POOL, HOT TUB, SAUNA)

Hours are from 6:00 a.m. to 11:00 p.m. No entry to the Recreation Centre after 11:00 p.m. The rec centre shuts down automatically at 12:00 a.m. (midnight) including all lighting and Card/Fob access.

The purpose of the Pools Area Rules is to ensure safety and hygiene in the interest of all Members and Guests using the pool facilities. Pool Area users are reminded to read the Posted Rules and the safety/hygiene signs.

The lap pool is meant primarily for the swimming of laps. One lane must be left open for laps when requested by any Member or Guest. Users must not impede or disturb other users who are using the pool for this purpose.

Maintenance periods for pool cleaning and servicing are posted on the front door of the Recreation Centre. **Members are NOT to enter the pool during maintenance periods. Members are NOT to enter restricted or roped off areas.** Failure to comply with this safety rule will result in suspension of entry Card/Fob or other penalty.

1. **The Pools Area is not under the supervision of a lifeguard.** All Members are responsible for the safe use of the pool facilities. Rescue equipment is available on the wall.
2. Members may have up to four (4) Guests per strata lot at any one time in the Pools Area and must accompany Guests at all times.
3. Members and Guests are asked to use the lockers to store clothing, bags and other items not needed in the Pools Area.
4. **Municipal Health Regulations require all persons - adults and children - to use the shower facilities prior to entering the Pool, Hot Tub or Sauna; and/or after using the Sauna prior to entering the Pool, Hot Tub or Sauna.** The required showering includes washing hair. All traces of soaps, shampoos, deodorants and oils must be rinsed off. Body oil and lotions are prohibited in the Pool, Hot Tub and Sauna.
5. **Persons with any illness, including open sores, bandages, head colds, contagious illness, discharging ears or noses or infected eyes are prohibited from using the Pools Area.**
6. Children are permitted in the Pools Area, under the following rules:
 - 6.1. Children under the age of sixteen (16) years are to be supervised at all times by an Adult Owner/Member who is either in the Pool or capable of entering the Pool

to give assistance if required. Members and Guests must keep children under the age of sixteen (16) years in sight at all times.

- 6.2. Only children who are toilet trained are allowed in the pool (no diapers or swim diapers).
- 6.3. No child under seven (7) years is permitted in the Hot Tub or Sauna.
7. Proper swimming attire must be worn in the Pool, Hot Tub and Sauna. Wearing of street clothes is not permitted in the Pools Area.
8. No street footwear (street shoes, sandals, or runners) is to be worn on the tiled pools areas/pool deck. Pool thongs and swim footwear are permitted as long as they are exclusively used in the pool area and have not been worn outside of the pool area.
9. **For safety, diving and jumping into the pools is prohibited. No running, pushing, splashing, tag or rough play is allowed.**
10. Private parties are not permitted in the Pools Area.
11. No glass containers, food, drink or smoking is allowed in the Pools Area, Changing Rooms or Hallways.
12. No toys, air mattresses or other non-essential flotation devices allowed in the Pools Area (floating 'water wings' are permitted for children). Protective goggles, masks, flippers and essential therapeutic aids are allowed in the Pool, but must be in clean and sanitary condition.
13. No animals are permitted in the Pools Area.
14. Life saving equipment on the wall is to be used for safety purposes only.
15. Cascade Village is not responsible for injury or death resulting from the use of the Pools Area facilities: the Pool, Hot Tub and Sauna. (see Section II. Definitions, "*Save Harmless and Indemnify*")

XI. CHANGING ROOMS RULES

The Changing Rooms are for the use of Members and Guests using the Pool, Hot Tub, Sauna, and the Exercise Room facilities.

1. Members and Guests using the Pools Area and Exercise Room facilities use the Changing Rooms located opposite the Exercise Room. **Showering is required prior to using the Pool, Hot Tub and/or Sauna.**
2. Members and Guests are to keep shower time to a maximum of 5 minutes, to reduce electrical and water consumption, and share the facilities with others. Hang mats to dry after exiting the shower.
3. Members and Guests are not to use the Changing Room facilities for personal purposes: no showering unless Exercise Room or Pools Area facilities are being used, no shaving or washing/colouring hair, no washing of clothes.
4. Members and Guests using or renting the Lounge, Video Theatre or Meeting Room are to use the Women's and Men's Washrooms located past the Office (follow arrows). Members using the Pools Area and Exercise Room are asked to redirect people to the allocated Washrooms.
5. Changing Room lockers are available for storing clothing and personal belongings while the Pools Area or Exercise Room facilities are being used. Members must bring their own locks for the lockers. Lockers are not to be used for any other purpose, and locks left after a persons' use of the facilities may be cut and contents removed.
6. Members and Guests using the Changing Rooms are asked to leave the facilities in good order considering normal use, and to report problems or evidence of misuse to the Caretaker and/or a Council Member.
7. **Cascade Village is not responsible for lost or stolen articles.** Items found in the Changing Room, Pools Area, or Exercise Room are placed in the Lost and Found in the Office. To enquire or claim articles contact the Caretaker.